



2017 Wyoming Congressional Award State Ceremony April 23rd, 2017 – Cheyenne – Little America

March 1st, 2017

Congratulations on your recent accomplishment of earning a Congressional Award. The Wyoming Congressional Award Council is pleased to have you join them and the Wyoming Congressional Delegation in Cheyenne on April 23rd, 2017 for the Wyoming State Ceremony. Attached is an itinerary for both the state ceremony and the reception that will be held in your honor the evening before at the Old West Museum at Frontier Park.

The following materials are included in this packet:

- 5 invitations for you to send to family and friends – don't forget to send an invitation to your advisor and validators as you see fit.
- 1 invitation for you and your family or guests to attend the reception held in your honor on Saturday, April 22nd at 5:00PM at the Old West Museum at Frontier Park. If you would like more invitations to this event, please contact the state office.

Rooms have been set aside at Little America for recipients and their families. Please call 307.775.8400 to make a reservation and to process payment for that room. Rooms are being held under the name Wyoming Congressional Award for the evening of April 22nd, 2017. The block discount rate is \$119.00 for a deluxe king room and \$129.00 for a deluxe double queen room. The block will be released March 22nd, 2017.

The Wyoming Congressional Award Council is pleased to provide each medalist and two guests with complimentary meal tickets following the ceremony. For all additional guests, tickets must be purchased from the state office prior to the event. Due to the number of medalists and guests, guests will be assigned by table number for the brunch. Any meal tickets purchased the day of the event are not guaranteed seating with the rest of their group. Each additional meal ticket can be purchased for \$20 per person. We accept cash, check or credit card as forms of payment.

Final Reminders:

- Submit your biography form provided at an earlier time to the state office as well as any pictures you would like in the program as soon as possible to be included in this year's program.
- Dress attire for the reception and ceremony is business professional.
- Contact the state office if you are unable to attend the ceremony.

Saturday, April 22nd, 2017 – Old West Museum, 4610 Carey Street – Cheyenne

- **5:00 p.m.** – Reception honoring medalists and their families hosted by Secretary Ed Murray and Superintendent Jillian Balow

Sunday, April 23rd, 2017 – Little America Hotel, 2800 West Lincolnway – Cheyenne

- **8:00 a.m.** – Gold Medalists please report to the Teton room for PBS interviews
- **9:00 a.m.** – Advisor training in the Teton room – open to anyone
- **10:00 a.m.** – Meet and Greet with the Wyoming Congressional Delegation in the Teton Room at Little America
- **10:55 a.m.** - Enter the stage area as a group (Grand Ballroom ADB).
- **11:00 a.m.** – Congressional Award Ceremony. You will be seated in the first few rows in front of the stage. You will be lined up in the Teton Room prior to entering the Grand Ballroom.
- **12:00 p.m.** - Group pictures will be taken immediately following the ceremony. We hope you and your guests will be able to stay and enjoy the brunch as we celebrate the accomplishments of our medal recipients.

Sincerely,

Trista Ostrom
Wyoming Congressional Award Council
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